

**UNAPPROVED MINUTES  
CITY OF MILPITAS  
PARKS, RECREATION AND CULTURAL RESOURCES COMMISSION**

**Minutes:** Regular Meeting of the Parks, Recreation and Cultural Resources Commission

**Date of Meeting:** November 7, 2005

**Place of Meeting:** Milpitas City Hall Committee Room, 455 E. Calaveras Blvd.

**I. Call to Order** Chairperson Munzel called the meeting to order at 7:00 PM

**II. Flag Salute** The Chair led the Commission in the Pledge of Allegiance

**III. Roll** Commissioners Present: Burrill, Gray, Krommenhock, Ku, McGuire, Munzel, Serena and Tuason

Commissioners Excused: Sandhu

City Council Liaison Excused: Vice Mayor Gomez

City Staff Present: Bonnie Greiner, Recreation Services Manager; Kerrilyn Ely, Recreation Services Supervisor; Toby Librande, Child Care Coordinator; Salia Lopa, Recording Secretary

**IV. Alternates** Alternates were not seated.

**V. Agenda** MOTION to approve the agenda for November 7, 2005, as submitted.  
M/S: McGuire/Tuason  
Ayes: (8) Burrill, Gray, Krommenhock, Ku, McGuire, Munzel, Serena and Tuason.  
Excused: (1) Sandhu

**VI. Minutes** MOTION to approve the minutes for the October 3, 2005, meeting  
M/S: Gray/McGuire  
All Ayes  
Excused: (1) Sandhu

**VII. Citizens Forum**

**VIII. Announcements/Correspondence**

Bonnie Greiner, Recreation Services Manager, made the following announcements:

- Tickets for Milk & Cookies held on Saturday, December 10<sup>th</sup> go on SALE on Wednesday, November 9<sup>th</sup> at 8am.
- Veterans Day Ceremony held on Friday, November 11<sup>th</sup> at 9am held at Milpitas Civic Center Plaza. The Ceremony will be held rain or shine.

- Milpitas Community Concert Band “Fall Concert” held on Friday, November 18<sup>th</sup> at 7:30 PM at the Community Center, a nominal admission fee may be charged.
- Tree Lighting Ceremony & Community Sing Along held on Thursday, December 1<sup>st</sup> at 7 PM at City Hall.

## **IX. Old Business**

None.

## **X. New Business**

### **1. Youth Sports Grant Request (Kerrilyn Ely, Recreation Services Supervisor)**

On September 20, 2005, the Milpitas City Council approved and appropriated \$8,000.00 for the Youth Sports Assistance Fund for the 2005-06 budget year. Included in the Commission’s packet for review and consideration are three (3) Group and one (1) Individual Youth Sports grant applications

One (1) Organizational Youth Sports Assistance Fund Application was received from Milpitas PAL Soccer Program, requesting \$1,000.00 to offset field paint, soccer balls, soccer nets and field paint sprayer for use during the 2005-06 soccer season.

This application meets the eligibility for the grant process. Staff has reviewed the items requested and has found that the requested items meet the application guidelines, under the section, “Acceptable Funding consideration will be given, page 2 item #3 states; “To one time activities or capital equipment purchases designed to address a need or problem which organization cannot routinely finance”.

Officer Arron French was in attendance to answer any questions of the Commission.

**MOTION** to approve funding of \$1,000 to Milpitas PAL Soccer Program to offset field paint, soccer balls, soccer nets and field paint sprayer for use during the 2005-06 soccer season.

M/S: Gray/Serena

All Ayes

Excused: (1) Sandhu

One (1) Organizational Youth Sports Assistance Fund Application was received from Milpitas Youth Soccer Club, requesting \$1,000.00 to offset the cost of purchasing storage boxes for protection of equipment for the 2005-06 soccer season.

Applicant meets the eligibility for the grant process. Staff has reviewed the items requested and has found that the requested items meet the application guidelines, under the section, “Acceptable Funding consideration will be given, page 2 item #3 states; “To one time activities or capital equipment purchases designed to address a need or problem which organization cannot routinely finance”.

Niranjan Gupta was in attendance at the meeting to answer any questions of the Commission.

**MOTION** to approve funding of \$1,000 to offset the cost of purchasing storage boxes for protection of equipment for the 2005-06 soccer season.

M/S: McGuire/Serena

All Ayes

Absent: (1) Sandhu

One (1) Organizational Youth Sports Assistance Fund Application was received from Milpitas PAL Football, requesting \$1,000.00 to offset cost of purchasing ten (10) replacement sets of football shoulder pads and helmets and sponsorship of Milpitas youth in the football and cheer program during the 2005-06 football season.

Applicant meets the eligibility for the grant process. Staff has reviewed the items requested and has found that the requested items meet the application guidelines, under the section, "Acceptable Funding consideration will be given, page 2 item #3 states; "To one time activities or capital equipment purchases designed to address a need or problem which organization cannot routinely finance".

Officer Arron French was in attendance to answer any questions of the Commission.

Commissioner Tuason asked how many players are on the football team. Officer French responded there are about 235 total players and during that time shoulder pads and helmets break down and it is a safety issue to replace them. Commissioner McGuire stated that this is an expensive sport and that the equipment is the most significant element of sports. He then asked if the participants are charged a fee to play. Officer French responded that there is a fee for all PAL sports and the fee covers pictures, trophies, t-shirts, etc. Commissioner Tuason asked if the City is held liable if there are any accidents, since we are providing grant assistance and since this is a contact sport. Officer French responded PAL League carries their own insurance through Metro League that pays insurance on each child which covers everything.

**MOTION** to approve funding of \$1,000 to Milpitas PAL Football to offset the cost of purchasing ten (10) replacement sets of football shoulder pads and helmets and sponsorship of Milpitas youth in the football and cheer program during the 2005-06 football season.

M/S: Tuason/Gray

All Ayes

Absent: (1) Sandhu

One (1) Individual Youth Sports Assistance Fund Application was received from Martin McKeefery, requesting \$500.00 to offset the cost of competing in the 9<sup>th</sup> Annual RACEeiver Legends Car and Thunder Roadster Road Course World Finals in Sonoma on November 10-12th, 2005.

This individual application falls within the guidelines, under section, "Funding consideration will be given", item #4 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play, hence additional expenses."

Martin McKeefery and his mother were in attendance at the meeting to answer any questions of the commission.

**MOTION** to approve \$500 to offset cost of competing in the 9<sup>th</sup> Annual RACEeiver Legends Car and Thunder Roadster Road Course World Finals in Sonoma on November 10-12<sup>th</sup>, 2005.

M/S: Krommenhock/Gray

All Ayes

Absent: (1) Sandhu

There is currently a balance of \$6,000.00 in the 2005-06 Youth Sports Assistance Fund.

## **2. Child Care Grant Request (Toby Librande, Child Care Coordinator)**

The purpose of this fund is to increase program quality in Milpitas family child care homes. By submitting a grant request to the City, approved Milpitas family child care providers have the opportunity to purchase services and supplies which will create safer and more enriching environments for children. A family child care home is defined as a business, licensed to provide child care services in the provider's primary residence. All family child care homes are described as small or large, depending on the number and ages of children cared for, but can serve no more than 14 children.

The City Council approved \$6000 for the Family Child Care Assistance Fund for FY 2005-2006. All of these funds are currently available for distribution. Per the Policies and Procedures, applicants are eligible for a maximum grant allocation of \$500 with priority funding status being granted to providers caring for children with special needs. The Policies and Procedures are included in the Commission's packet. Effective FY 2004/2005, the Family Child Care Assistance Fund Grant Application asks for client data regarding resident/work status of the clients of the providers.

Fifteen family child care providers submitted applications for funding assistance to be reviewed at the November 7, 2005, Parks, Recreation and Cultural Resources Commission (PRCRC) meeting. Each applicant meets the eligibility requirements and is eligible for full funding.

Commissioner McGuire asked how many day care centers including (home, private, public, community) are there in Milpitas. Mrs. Librande responded there are 80 licensed family homes, 25 licensed centers that care for large groups of children and there are a few exempt providers that are not required to be licensed. Commissioner Serena asked if the City conducts inspections on equipment and day care centers. Mrs. Librande responded the city has no jurisdiction to conduct inspections. Community Care Licensing is with the state department and has a local office in San Jose, which would appoint a pro analyst who oversees the sites and conducts inspections.

Toby Librande presented each grant applicant and the Commission reviewed their requests and made the following motions:

MOTION to fund Fauzia Salim at the full \$500 grant level.

M/S: Krommenhock/Tuason

All Ayes

Absent: (1) Sandhu

MOTION to fund Nasreen Mohammed at the partial funding level of \$475.

M/S: Tuason/McGuire

All Ayes

Absent: (1) Sandhu

MOTION to fund Hong Tang at the partial funding level of \$475.

M/S: Krommenhock/Gray

All Ayes

Absent: (1) Sandhu

MOTION to fund Elba Chagolla at the partial funding level of \$450.

M/S: McGuire/Krommenhock

All Ayes

Absent: (1) Sandhu

MOTION to fund Sik Kwok at the partial funding level of \$450.

M/S: Tuason/Gray

All Ayes

Absent: (1) Sandhu

MOTION to fund Francisca Diaz at the partial funding level of \$450.

M/S: Krommenhock/Tuason

Excused: (1) Sandhu

MOTION to fund Judy Ligon at the partial funding level of \$400.

M/S: Gray/Serena

Absent: (1) Sandhu

MOTION to fund Donna Egusa at the partial funding level of \$400.

M/S: Tuason/Gray

Excused: (1) Sandhu

MOTION to fund Sherry Clanton at the partial funding level of \$400.

M/S: McGuire/Tuason

Absent: (1) Sandhu

MOTION to fund Phyllis Corriea at the partial funding level of \$400.

M/S: Krommenhock/Gray

Absent: (1) Sandhu

MOTION to fund Rosa Ruiz at the partial funding level of \$400.

M/S: Gray/Krommenhock

Absent: (1) Sandhu

MOTION to fund Kim Lagman at the partial funding level of \$400.

M/S: Krommenhock/Tuason

Absent: (1) Sandhu

MOTION to fund Yan Ding at the partial funding level of \$400.

M/S: Tuason/Gray

Absent: (1) Sandhu

MOTION to fund Samiha (Suzie) Samawai at the partial funding level of \$400.

M/S: Krommehock/Serena

Absent: (1) Sandhu

## **XI. Staff Reports**

None.

## **XII. Liaison Reports**

### **1. City Council**

None.

### **2. Community Advisory Commission (CAC)**

Tree decorating for the Tree Lighting Ceremony will take place on November 29<sup>th</sup> and 30<sup>th</sup>. Tree Lighting Ceremony will be held on December 1<sup>st</sup> at 7:00 PM at City Hall. Community Outreach Forum, feedback from the public. Commissioner Ku recommended to add this item to the January work scope.

**3. Senior Advisory Commission (SAC)**

At October 25<sup>th</sup> meeting the Commission re-elected current officials.  
Discussing bylaws/objectives and how to move forward. Senior Holiday Dinner held on Sunday, December 11<sup>th</sup> from 2pm-5pm at the Community Center.

**4. Planning Commission**

Special request for a multifamily residential development consisting of 147 condominium units and associated site improvements and includes deviations to setbacks, drive aisle width, parking space dimensions and open space requirements for the properties located at South Main Street and Montague Expressway. All requirements to be met prior to approval.

**5. Youth Advisory Commission (YAC)**

Next meeting scheduled for Thursday, November 11<sup>th</sup>.

**6. Milpitas Historical Society**

If you would like to learn about being a Ranger, Theresa Lance from Ed Levin Park will be giving a presentation about the pros and cons of working at a park held on November 9<sup>th</sup> at 7:00 PM at the library. Working on Gazeteer, including an A-Z index of Milpitas, also working on Alviso Adobe Guide.

**7. Arts Commission**

Tea in the Trees will be held on December 10<sup>th</sup> 4:00 PM-6:00 PM at the City Hall Rotunda, tickets are \$25 per person. Working with groups to determine legitimate art for Milpitas, such as statues, paintings, murals, etc.

**8. Alviso Adobe Sub-committee (Commissioner McGuire, Munzel)**

None.

**9. Video Sub-Committee**

Chairperson Munzel requested Commissioner Burrill to take 40 still shots of Selwyn Park, from there Munzel will then edit the shots and create a DVD. Chairperson Munzel also requested Commissioner Ku to contact Garry Mahan, Maintenance Supervisor to locate before and after pictures of parks in Milpitas that have been renovated.

**XIII. Future Agenda Items**

- Alviso Adobe Rehabilitation- January

**XIV. Adjournment**

With no further business, the Chair adjourned the meeting at 8:14 PM to the next scheduled meeting on December 5, 2005 at the Milpitas City Hall Committee Room.